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Industrial Waste Management Association

#409, 3rd Floor, Ten Square Mall, No.64, Jawaharlal Nehru Road (100 Feet Road),
Koyambedu, Chennai - 600107.

Date: 15.09.2018

**Minutes of the Sixteenth Annual General Meeting held on Saturday, the
15th September 2018 at 3.00 PM at "JP Hotel, Koyambedu, Chennai**

The Secretary requested Chairman to Chair the 16th Annual General Meeting.

Proposed by: N. PALANISAMY

Signature

Seconded by: R. THIRUVANAN

Signature

Signature

Quorum Present: The Chairman confirmed that ___ members attended in person (more than the Quorum prescribed as per the Bye Law).

Special Invitees:

Mr. Chandrasekaran. H, Auditor, Varadharajan & Co.

Welcome Address: The Chairman welcomed the gathering and explained briefly about the Association and its activities during this period.

Reading of Notice: The Secretary read the notice of the 15th Annual General Body Meeting.

Reading of Annual Report: The annual report was read by the Secretary and the agenda of meeting was taken up.

The Secretary's report was tabled for passage by the members.

Proposed by: N. PALANISAMY

Signature

Signature

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Seconded by: Chellammal.S

Signature Chellammal.S

1. BUSINESS TRANSACTION

Adoption of Statement of Affairs of the Association, as on 31st March 2018 along with Income & Expenditure. Receipts and payments and Auditors report for the period ended 31st March 2018.

“Resolved that the Statement of Affairs of the Association as on 31st March 2018 along with Income & Expenditure, Receipts and payments and Auditors Report for the period ended 31st March 2018 be received and adopted.”

Proposed by:

SURESH KANDI
CS Rajan

MANOHARAN

Signature

CS Rajan
Signature

Seconded by:

M. Srinivasan

Signature

Resolution was passed unanimously.

2. APPOINTMENT OF AUDITORS:

Explanatory Note:

M/s Varadarajan & Co has been the auditors of this Association since inception. The Association has benefitted from their recommendations and therefore, the Executive Committee recommends their continuation as auditors for the forthcoming year. M/s. Varadarajan & Co, being eligible, has expressed their willingness to continue.

“Resolved that “M/s Varadarajan & Co be appointed as the auditors of the Association, from the conclusion of this Annual General Meeting till the conclusion of the next Annual General Meeting.”



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It is further resolved that "the remuneration for the auditors will be finalized by the incumbent Executive Committee."

Proposed by: *O. S. DURUSHTHARAN*

Signature *[Signature]*

Seconded by: *B. SARAVANAN*

Signature *[Signature]*

Resolution was passed unanimously.

3. Amendments to Bye Law :

After due analysis of existing bye-law, Executive Committee placed the following proposed amendments to IWMA Byelaw, which has been circulated to all members

Additions

IV. MEMBERS

ASSOCIATE MEMBER: Engineering organizations, Educational institutions, **service providers related to hazardous waste handling**, corporate bodies or similar professional bodies which are directly connected to Environmental Management and are pursuing the above stated objectives may be admitted as **an Associate Member**.

Additions

VI. RIGHTS, OBLIGATIONS AND PRIVILEGES OF MEMBERS:

- **Individual, Associate and Honorary Members cannot contest for the post of Executive Committee Members.**

Modifications

5. MEMBERSHIP FEES:

ii.

Subscription Fee: The annual subscription fee for all members shall be fixed by the members in Annual General Meeting. The annual subscription fee shall be based on the business turnover of the each individual member. Every member

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shall pay an annual subscription on or before ~~10th January~~ **31st May** of every **official financial** year,

- a. The membership shall be renewed annually by the ~~10th January~~ **31st May**. Any member who fails to renew the membership before the stipulated date shall automatically cease to be a member. But such a member may be readmitted by the Executive Committee at its sole discretion on payment of the arrears

Additions

VII. EXECUTIVE COMMITTEE

- **Out of 11 Committee Members, excluding one Lady Committee Member, the remaining 10 Committee Members shall be from the following classifications as described in the Clause V.**
 - ❖ **Large sector – 5 Committee Members**
 - ❖ **Medium sector – 2 Committee Members**
 - ❖ **Small sector – 2 Committee Members**
 - ❖ **Tiny / Micro sector – 1 Committee Members**

Modifications

VII. EXECUTIVE COMMITTEE

~~5. With respect to the Committee Members, one third of Committee Members are liable to retire by rotation. If their number is not three or a multiple of three, then, the number nearest to one third, shall retire from office and eligible for re-appointment. The Committee Members meant to retire by rotation shall be those who have been longest in office since their last appointment, but as between persons who became Committee Members on the same day, those who are to retire shall, in default of and subject to any agreement among themselves, be determined by lot *~~

- With respect to the 11 Committee Members, minimum one third of Committee Members (excluding one Lady Committee Member) i.e. out of 10 Committee Members, minimum 3 Committee Members are liable to retire by rotation and are



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eligible for re-appointment. If total number of Committee Members who are retiring is less than 3, then the Committee Members meant to retire by rotation shall be those who have been longest in office since their last appointment. But as between persons who became Committee Members on the same day, those who are to retire shall, in default of and subject to any agreement among themselves, be determined by lot.

7. If any vacancy occurs among the Office Bearers or Committee Members between two Annual General Meetings, the resulting vacancy may be filled by the Executive Committee at a meeting of the Executive Committee. Any person so appointed shall hold office only up to the date up to which the Office Bearer or Committee Member in whose place he is appointed would have held office if it had not been vacated as aforesaid. **In case any vacancy occurs among Office Bearers or Committee Members at the time of Annual General Body Meeting because no one has contested for that post, the resulting vacancy may be filled by the Executive Committee at a meeting of the Executive Committee and any person so appointed shall hold office only up to the next Annual General Body Meeting.**

Additions

VII. EXECUTIVE COMMITTEE

- The eligibility criteria for contesting for the post of Committee Member shall be as follows:
 - ❖ Member industry on whose behalf the candidate is contesting should have become a member of IWMA in the previous financial year itself.
 - ❖ Member industry on whose behalf the candidate is contesting should not have pending dues (i.e. no pending subscription fees or training fees or seminar fees or any other fees) with IWMA at time of filing nomination.
 - ❖ Member industry on whose behalf the candidate is contesting should have valid hazardous waste authorization from TNPCB. In case, hazardous waste authorization from TNPCB has expired, the expiry date should not be more than one year before the date of Annual General Body Meeting.
 - ❖ Member industry, on whose behalf the candidate is contesting, cannot be Alternate Fuel and Resource Facility (AFRF) operator or HWTSDF operator or waste aggregators or waste recycler or waste transportation agency.

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- The eligibility criteria for contesting for the post of Office Bearers shall be as follows:
 - ❖ Member industry on whose behalf the candidate is contesting should not have pending dues (i.e. no pending subscription fees or training fees or seminar fees or any other fees) with IWMA at time of filing nomination.
 - ❖ Member industry on whose behalf the candidate is contesting should have valid hazardous waste authorization from TNPCB. In case, hazardous waste authorization from TNPCB has expired, the expiry date should not be more than one year before the date of Annual General Body Meeting.
 - ❖ Member industry, on whose behalf the candidate is contesting, cannot be Alternate Fuel and Resource Facility (AFRF) operator or HWTSDF operator or waste aggregators or waste recycler or waste transportation agency.
 - ❖ The contestant for the post of Office Bearers should have served at least for two full years as Committee Member. [Note: The period between two AGM is considered as one full year.]
 - ❖ Existing Committee Members are eligible to contest for the post of Office Bearers, if any vacancy arises.
- An Election Committee shall be established at least 60 days before the Annual General Body Meeting and it will be tasked with conducting the election for filling up the vacancies that will be arising. It shall consist of all non-retiring Office Bearers and minimum of two non-retiring Committee Members. The total strength of the Election Committee shall not be less than five members. Election Committee is responsible for framing rules and regulations; in adhere to the bye-laws of the association, for smooth conduct of election. Without any prejudice to the bye-laws of the association, for all matters not explicitly defined in the bye-laws, the decision of the Election Committee stands final and be binding on all contestants.

Modifications

IX. GENERAL MEETINGS

30. The annual General Meeting shall be held before the month of September every year at such place and time, as the Committee decides:



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- i) To receive and approve the Annual Report of the Committee and the Audited Statement of Accounts of the Association for the previous year
- ii) ~~To elect members of the Executive Committee, not being office bearers, who shall be elected at every fourth Annual General Meeting.~~ To elect members of Executive Committee and Officer Bearers whose posts have become vacant either by retirement or by vacancy.
- iii) To appoint an auditor for the ensuing year and fix his remuneration and
- iv) To discuss any subject that may be brought forward by any member of which notice in writing had been given to the Secretary not less than three days in advance of the meeting day.

33. The notices will be sent to all the members by post or by circular or by email or by advertisement in the newspaper.

The above amendments are

Proposed by: *D.R. DURUSHOT HANAN* Signature *D.R. Durushot Hanan*

Seconded by: *R. MURUGAN ANIRAM* Signature *R. Murugan Aniram*

The 16th Annual General Body unanimously adopted the amendments.

4. ELECTION:

The following vacancies arose due to:

1. 2 executive committee members due to the end of nomination period.
2. 2 executive committee members on rotation basis.

An Election Committee was formed consisting of all Office Bearers, Mr. C.S.Rajan, E.C Member and Mr. B. Saravanan, EC Member to receive, scrutinise and finalise the election process.

As per the report of the Election Committee, based on the receipt and scrutinisation of Nominations,

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Following EC Member is elected unopposed from the sectors mentioned,

M. No	Company	Category	Name	Position
1674	Rialto Enterprises Pvt. Ltd.,	Large	Mr. Senthil Murugan. E.	Manager Purchase

Therefore, Vacancies for EC Members after this AGM exist as follows.

Large – 1, Medium – 1, Lady Category - 1

- The meeting was declared closed with Vote of Thanks by the Treasurer of the Association.

Signature

K. Baskaran

CHAIRMAN